

## Lothian Valuation Joint Board

Edinburgh, 6 September 2010

**Present: -**

**City of Edinburgh Council** – Councillors McIvor (Convener), Beckett, Burns, Edie, Perry, Rust and Wheeler.

**East Lothian Council** – Councillors Bell and Knox.

**Midlothian Council** – Councillor Russell.

**West Lothian Council** – Councillor King.

### 1 Minute

**Decision**

To approve the minute of the Lothian Valuation Joint Board of 25 June 2010 as a correct record.

### 2 Financial Statement 2010/2011

A summary was provided of the revenue position for the period ending 31 July 2010 together with projections of likely expenditure to the year end.

Performance at the four month stage showed a net underspend of £62,000, 3.0% below the net approved budget.

The projected year-end net expenditure was anticipated to be £125,000 below budget and would continue to be monitored against the Board's approved budget.

**Decision**

To note the financial statements for the four month period to 31 July 2010 together with the year end projections.

(Reference – report by the Treasurer 25 August 2010, submitted)

### **3 External Auditor's Report to Those Charged with Governance of the 2009-2010 Audit**

The Board considered a report by Audit Scotland, as the Board's external auditor, on relevant matters arising from the audit of the Board's financial statements for 2009-2010 which required reporting under International Standard on Auditing 260 (ISA 260).

The external auditor had identified that the Board had an excess of liabilities over assets due to the accrual of pension liabilities in accordance with Financial Reporting Standard 17 (retirement benefits). No other issues required to be brought to the Board's attention.

#### **Decision**

To note the audit of the Board's financial statements for 2009-2010.

(Reference – report by the Audit Scotland 25 August 2010, submitted)

### **4 Quarterly Progress Report to the Joint Board**

The Board considered a progress report by the Assessor updating members on the service overview and priorities, current issues and the future direction of the Joint Board.

Members noted the arrangements in place for delivery of canvass forms to the area covered by Edinburgh Ward 16 Liberton/Gilmerton to ensure registrations were appropriately applied in time for the by-election on 9 September 2010.

#### **Decision**

To note the report by the Assessor.

(Reference – report by the Assessor 6 September 2010, submitted)

### **5 Annual Public Report 2009-2010**

The Annual Public Report for 2009-2010 was presented. The report gave an overview of the work undertaken by the Assessor and Electoral Registration Service in relation to electoral registration, council tax and the valuation roll.

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**Decision**

To approve the Annual Public Report 2009-2010.

(Reference – report by the Assessor 6 September 2010, submitted)

**6 Equality Policy**

Approval was sought for a new Equality Policy for the Board. The new Policy encompassed the Board's previous policies on gender, age, equal opportunities, disability and race equality. The Assessor intended to review the Policy on a three-yearly basis.

**Decision**

To approve the Equality Policy as appended to the Assessor's report.

(Reference – report by the Assessor 26 August 2010, submitted)